RIVER RANCH EDUCATIONAL CHARITIES AT FRISCO HORSE PARK
13100 State Hwy. 121, Frisco, Tx.75035

***PARTY/EVENT CANCELLATION POLICY ***

1) Once a Customer books an event, the entire amount is non-refundable, however, only the deposit (1/2 of total amount) is due upon booking. The deposit is non-refundable AND non-transferable (unless due to inclement weather). The remaining balance is due before or on the day of the event prior to commencement of the event. Any overages of the event such as additional guests, ponies, party room hours, etc. must be included in the final payment prior to commencement of event.

2) Upon the discretion of the director or owner an event may have a designated due date for the remaining balance prior to the date of the event. If this has been decided in the case of your event we must have your additional signature below the agreed upon date.
The due date of the remaining balance for the event_____ is _____.

   _____ _____
   Customer Signature Date

3) The only way a refund is available is due to INCLEMENT WEATHER (minus a $10 admin. fee)

4) If a customer calls to cancel after booking and it is less than 21 days (3 weeks) from the date of the event, then the balance of the event is STILL due but can be used for other services.

5) If customer calls to cancel within 21 days from date of the event, then the balance will not be refunded and **cannot** be used for other services.

   Please sign below and submit to the office.

   _____ _____
   Customer Signature Date